



Twin Parish Port Commission

P. O. Box 101, Delcambre, LA 70528
 Toll Free: 800-884-6120, ext. 6
 manager@delcambremarket.org

February 18, 2019

Welcambre to Delcambre! 2018 was our best year yet! As additional marketing, made possible by USDA, kicked in, more customers than ever visited the Delcambre Seafood & Farmers Market. We want to continue our growth and reputation as one of the best small town markets in the state.

Enclosed is the complete vendor packet with rules, forms, and other information. The market and special dates and fees for 2019 are highlighted below. This year, we'll have 9 markets including one in July and 1 flash market at Palmetto State Park. (For new vendors, we have never had a market in July so as not to conflict with the Erath Fourth of July Celebration. This year, the Fourth falls before the first Saturday in July.) Due to Mardi Gras falling on the first Saturday in March, we will not have a market that month. Also, If you pay the annual fee, you receive the same discount than paying for individual markets. **All fees are non-refundable.**

Dates. All markets, except the Flash Market at Palmetto on May 18, are on the first Saturday of the month from 9am to 1pm.

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| April 6, 2019 | August 3, 2019 |
| May 4, 2019 (Holiday) | September 7, 2019 (Holiday) |
| May 18, 2019 (Palmetto, Add \$3) | October 5, 2019 |
| June 1, 2019 | November 2, 2019 |
| July 6, 2019 | December 7, 2019 (Holiday) |

Third party vendors are permitted **only** at the Holiday Markets on May 4, September, and December 7, 2019.

Fees. Fees for 2019 have changed slightly. We added a new rate for Produce Only vendors. All fees are non-refundable. **To attend the Flash Market at Palmetto, add \$3 to your fee total.**

<u>Per market</u>		<u>Annual (11 markets)</u>	
Produce only:	\$10	Produce only:	\$100
Produce and food:	\$15	Produce and food:	\$100
Arts and crafts:	\$30	Arts and crafts:	\$200

Per market fees are due eight (8) days before each market. Annual fees are due by March 29, 2019.



Sign up

Please review, complete the enclosed application and return to:

Brittany Gordon, Market Manager
P. O. Box 101, Delcambre, LA 70528
Toll Free: 800-884-6120 ext. 6
manager@delcambremarket.org

Or, visit our website and complete the application form online at www.DelcambreMarket.org. Look for the Vendor Login button.

The attached guidelines are provided to assure that the market is as fair and simple as possible. *Feel free to call or email if you have any questions.* As soon as your application has been approved, we will contact you to discuss booth/stall location selection, update move-in/out logistics and potential marketing opportunities.

Thanks again for your interest!

Your Market Team

Wendell Verret, Port Director

Tammy Gordon, Community Relations

Brittany Gordon, Market Manager

Monica Theriot, Administrative Assistant

T-Boy Renard, Dock Master

Steve Sundy, Boat Launch Steward

Patrice Doucet, Marketing Agent

Suzanne Dugas, Grant Administrator



Information for Vendors

The Delcambre Seafood & Farmers Market is held the first Saturday of every month, **9:00 a.m. to 1:00 p.m.**, from April through December. The Market is held at the Bayou Carlin Cove Boat Launch and Pavilion, 605 S. Railroad, Delcambre.

How do I become a vendor?

To be a vendor at the Delcambre Market, complete and sign the Vendor Application, read through the Market Rules and Regulations, and return your completed form along with payment of the market fees to the Market Manager on or before the February 27, 2018. You can mail the completed forms to Brittany Gordon, Market Manager, P. O. Box 101, Delcambre, LA 70528. You may also sign up online at www.DelcambreMarket.org. These forms must be submitted before a vendor can sell at the Market. If you sign up online, we will send you a PayPal invoice so you can pay electronically with a credit card. **Fees are non-refundable.**

How do I get a space?

Spaces at the Delcambre Market are available on an pre-assigned basis and issued with acceptance of the Vendor Application by the deadline date for the market season or for each market day. There is usually enough space for up to 35 vendors under the pavilion and 15 more using your own tents on the open slab area.

How big are the stalls?

Vendor booths are ten square feet. Tables should be set up in a manner so as not to impede the flow of foot traffic through the Market area. **Tents are not allowed under the pavilion.** The Market Manager reserves the right to have any vendor move tables if they are determined to be in the way of customers, at the Manager's sole discretion, but generally space is assigned on a first come, first serve basis for new vendors.

How much does it cost to be a vendor?

Market fees vary by type of vendor. Core producers, strictly produce such as fruits, vegetables, eggs, seafood, etc., are \$10 per market or \$80 for the year. A combination of core products and homemade food, food/concession vendors, and Charter Vendors are \$15 per market or \$100 for a season pass (saving \$65.) All others are \$30 per market or \$200 for a season pass (saving \$130.)

What can I sell at the Delcambre Market?

All items for sale at the Market must be made or produced by the vendor selling them. Vendors are permitted to sell seafood, fruits and vegetables, plants, cut flowers, baked goods, honey, eggs, jams and preserves, meat and poultry, and arts and crafts, among other things permitted under the Market Rules.

Arts and crafts must be handmade made by the vendor. Allied vendors, those whose product are used in conjunction with the home preparation of products sold at the market, are allowed on a limited, pre-determined basis.

Third party vendors, such as Avon, Scentsy, etc., are not permitted except at designated "Holiday" markets and are charged the same as arts and crafts vendors.



Are there Markets on holidays?

The Delcambre Market does not operate on holidays at this time although there is a Market on Labor Day weekend if the first Saturday of September falls on that weekend. We usually do not conduct a Market in July due to the Fourth of July celebration in Erath, but this year the first Saturday falls after July 4th, so we will have a market in July. We are not having a market in March due to Mardi Gras.

What if it rains?

Because the pavilion is covered, the Market is held rain or shine. Booths near the edges of the pavilion should take precautions use coverings of their products and belongings in case of rain. Prevailing winds are out of the east and it can get breezy.

What if I want to cancel?

There are no refunds for cancellations. The deadline to cancel is noon on Tuesday before a market. Failure to comply with this request on more than two occasions will result in forfeiture of your assigned booth space. We understand there are emergencies and other unavoidable reasons when you will have to cancel. Because we have vendors with prime spots who have not complied with this request, it has become necessary for us to implement a maximum of two late cancellations per calendar year.

Can I sell from the back of my vehicle?

No. Vendors must unload and setup their booth spaces and move their vehicle to the designated vendor parking. Our dock master will provide transportation to and from the designated parking area on the east side of the limestone parking lot. If you have a handicap with decal, contact us for accommodations.

What if customers want to purchase before the opening horn?

Absolutely no exchange of money will be permitted before the opening horn sounds. If any customer approaches you before the market opens, please refer them to the registration tent.

If I sell everything I bring, can I leave early?

In most cases, due to the difficulty of getting vehicles out of the Market area and the potential risk to customers and other vendors, vendors will not be allowed to leave the Market early. Some exceptions are possible, but are typically only made for vendors who discuss the matter with the Market Manager *before* coming to the Market. We also don't want to give customers the idea that the market is closing early, when they see vendors packing up.

Are there any other activities associated with the Farmers' Market?

There will be live acoustic music by local performers throughout the Market season. Special guest chefs conduct cooking demos at various times during the market. This year we are offering workshops for special topics. We also have health related booths sponsored by area hospitals, a children's tent with games, jumping balloons, and an educational booth on various subjects.

For any other questions, please contact Brittany Gordon, Market Manager, at (800) 884-6120 Ext. 6 or manager@DelcambreMarket.org. Visit www.DelcambreMarket.org for more details or follow us on Facebook at www.Facebook.com/DelcambreMarket.